



CHANGE OF INFORMATION FORM

Proof of residency **MUST** be attached if reporting a new address.
(This can be a CURRENT Water or Electric bill, Phone bill, Cable bill, signed lease or Homestead Exemption Card.)

REQUIRED Student Information: This section must be **completely** filled out.

Student Name: _____ Grade: _____ Cell Phone: _____

_____ **NEW** Home Address _____ City _____ State _____ Zip _____

Preferred Email Address: _____

_____ Sibling Name (First and Last) _____ Sibling School _____ Grade _____

_____ Sibling Name (First and Last) _____ Sibling School _____ Grade _____

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_____ Sibling Name (First and Last) _____ Sibling School _____ Grade _____

Parent/Guardian Information: (Please **do not** complete this section if your phone/email information has not changed.)

_____ Parent 1 First Name _____ Parent 1 Last Name _____ NEW Cell Phone _____ Relationship _____

_____ Parent 2 First Name _____ Parent 2 Last Name _____ NEW Cell Phone _____ Relationship _____

_____ First Name _____ Last Name _____ NEW Cell Phone _____ Relationship _____

Parent 1 **NEW** Email Address: _____ Parent 2 **NEW** Email Address: _____

REQUIRED Parent Approval: (forms without signatures will not be processed):

Date: _____ Signature of Parent or Guardian _____

FOR OFFICE USE ONLY:

Student ID #

Focus

Initials:

LCD Mainframe

Initials: